

DELEGATION OF DUTY OR POWER UNDER LA FOIP

Duty, power of Head	Section reference	Retained by Head	Delegated to LA FOIP Coordinator	Delegated to other person(s) (provide title(s) – specific or generic)
Right of Access				
Authority and duties set out in Part II and Part V of LA FOIP related to providing access to records	Part II and Part V of LA FOIP			
Exceptions				
Authority to apply exemptions set out in Parts III and IV of LA FOIP	Parts III and IV of LA FOIP			
Protection of Privacy				
Duty to protect personal information	23.1			
Authority to provide personal information to an information management service provider	23.2(1), (2)			
Authority and duty to collect, use, and/or disclose personal information as set out in Part IV of LA FOIP	24, 25(1), 26, 27, 28(1)			
Privacy Breaches				
Duty to notify affected individual of unauthorized use or disclosure of personal information	28.1			

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Right of Correction				
Duty to provide written notice of decision	31(2)			
Disregard application or requests				
Authority to apply to Commissioner to disregard an application per section 6 of LA FOIP or request per section 32 of LA FOIP	43.1(1)			
Reviews, Investigations and Appeal				
Authority and duties set out in Part VI of LA FOIP related to reviews and investigations with the Commissioner and appeals to court.	Part VI of LA FOIP			
General Provisions				
Duty to make manuals available	53.1(1)			
Authority to establish categories of records available	53.2(1)			