



Office of the Saskatchewan Information and Privacy Commissioner

Five Year Plan

Mandate

The Commissioner:

- Reviews decisions by public bodies regarding access requests;
- Investigates complaints by individuals who believe their privacy has not been respected;
- Provides advice to public bodies regarding access or privacy rights and responsibilities;
- Provides education regarding access to information and protection of privacy.

Citizens First

- Develop and Implement a collaborative problem solving approach to resolving applications for review and complaints of breaches of privacy
- Complete all the reviews and investigations within 6 months, 80% of the time
- Encourage public bodies to adopt an open information strategy
- Encourage public bodies to develop record retention and destruction policies

A New Look

- Design and develop a new visual identity for the office
- Redesign and make the web site the primary communication's tool
- Explore the effective utilization of social media and other electronic technologies

Information for All

- Develop and implement an education and communications program aimed at providing greater information to citizens and public bodies
- Develop and deliver regular one day training sessions for government, health and local authority professionals
- Develop an online modular course that can be taken by government, health or local authority officials on access and privacy
- Develop collaborative arrangements to educate and communicate with Saskatchewan citizens and public bodies

Updating the Rules

- Promote, encourage and participate in the development of legislation to fill in gaps and clarify uncertainties in access and privacy legislation
- Advise on all legislation as to access and privacy impacts

Efficient and Effective

- Establish performance measures which will be reported on annually
- Use LEAN methodology to streamline office processes
- Convert to an electronic filing system
- Implement a database for records management, workflow management and statistical information
- Promote and enter into collaborative arrangements to share services with other officers
- Relocate to a facility shared by officers of the Legislative Assembly