

Detailed Report

Travel Expense

The office conducted a four day LEAN event to improve the processes of the office and reduce wait times for applicants and complainants to receive an answer to their access to information request or investigation into a breach of privacy. There was a charge of \$13,500 for a facilitator for the event. Meals for the event cost \$820.51. There was also a cost of \$1,000 for room rental for the event.

For:	Diane Aldridge, Director of Compliance
Purpose:	Travel to LEAN event and home
Date(s):	September 15 - 18, 2014
Destination(s):	3475 Albert Street
Transportation:	\$20.00 (Intra-City Travel)
TOTAL:	\$20.00

For:	Kim Mignon-Stark, Executive Assistant
Purpose:	Travel to LEAN event and home
Date(s):	September 15 – 18, 2014
Destination(s):	3475 Albert Street
Transportation:	\$37.17 (Intra-City Travel)
TOTAL:	\$37.17

For:	Kara Philip, Early Resolution Officer
Purpose:	Travel to LEAN event and home
Destination(s):	3475 Albert Street
Date(s):	September 15 – 18, 2014
Transportation:	\$56.30 (Intra-City Travel)
TOTAL:	\$56.30

For:	Alyx Laroque, Analyst
Purpose:	Travel to LEAN event and home
Destination(s):	3475 Albert Street
Date(s):	September 15 – 18, 2014
Transportation:	\$30.60 (Intra-City Travel)
TOTAL:	\$30.60