

Detailed Report

Travel Expense

Each year, The Association for Records and Information Management Professionals (ARMA) Saskatchewan hosts a conference for professionals in the records and information management discipline. Conference delegates are provided opportunities to expand their knowledge in sessions presented by experts in the field, meet with exhibitors of newest technologies and services, and network with their peers. The Intake Officer / Database Manager attended this conference held in Saskatoon, Saskatchewan April 17 – 18, 2012.

For:	Kara Philip, Intake Officer / Database Manager
Purpose:	ARMA Conference
Date(s):	April 17 – 18, 2012
Destination(s):	Saskatoon, Saskatchewan
Air Fare:	\$353.22
Other Transportation:	\$36.96 (taxi)
Registration Fees:	\$350.00
Accommodation:	\$181.00
Meals and Incidentals:	\$19.00
TOTAL:	\$940.18