**Detailed Report** 

**Travel Expense** 

The Saskatchewan Archives Board held an ARMS (Administrative Records Management System) course on October 6, 2010. This course gave practical instruction on records retention and disposal schedules for administrative records.

For:	Kara Philip, Intake Officer / Database Manager
Purpose:	ARMS course
Date(s):	October 6, 2010
Destination(s):	Regina, Saskatchewan
Registration Fees:	\$155.00
TOTAL:	\$155.00