



Office of the
Saskatchewan Information
and Privacy Commissioner

FORM D: Subpoena Duces Tecum

IPC FILE NUMBER _____

IN THE MATTER OF A REVIEW UNDER *THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT* [*THE LOCAL AUTHORITY FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT*]

AND

NAME OF PUBLIC BODY OR TRUSTEE [FULL NAME] _____

SUBPOENA DUCES TECUM

TO: _____
(name of person and street address)

GREETING:

Pursuant to section 54 of *The Freedom of Information and Protection of Privacy Act*, [section 43 of *The Local Authority Freedom of Information and Protection of Privacy Act*; or section 46 of *HIPA*], you are required to attend to testify as a witness as follows:

Before the Information and Privacy Commissioner – Ronald J. Kruzeniski

Where: 503-1801 Hamilton Street, Regina, Saskatchewan

Date: _____, 20__

Time: 10:00 a.m.

and so, from day to day until the above matter is adjourned and if the matter is adjourned to attend on the date to which it is adjourned.

You are required to bring with you and produce at that time and place the following documents and items *(all documents related to the Access to Information Request [insert public body file number] dated _____ 20__ including the following:*

(List any documents specifically required)

NOTICE ON CHOICE OF OATH: When you attend to the Office of the Saskatchewan Information and Privacy Commissioner, you will be offered the choice of swearing an oath or making an affirmation. An affirmation is a non-religious promise to tell the truth. An oath can be taken in any way that is consistent with your religious beliefs, so long as you take an oath, which binds your conscience to tell the truth. If you wish to give your evidence by swearing an oath upon a holy text other than the Christian Bible, Jewish Bible, Koran or Bhagavad-Gita (which are readily available), contact the Office of the Saskatchewan Information and Privacy Commissioner to confirm that the holy text of your choice is available. Alternatively, you may bring with you any religious symbol or holy text and advise the Office of the Saskatchewan Information and Privacy Commissioner, prior to the matter commencing, how you wish to take your oath.

ISSUED at Regina, Saskatchewan, this _____ day of _____, 20_____.

(Affix Seal)

Information and Privacy Commissioner
Ronald J. Kruzeniski, Q.C.