



Position of Intake Officer Summary of Benefits

This position receives benefits similar to public service employees.

Salary: The salary range of the Intake officer is \$5,825 to \$7,574 per month.

Sick leave	15 days sick leave per fiscal year (if currently employed in Executive Government, accumulated entitlements will be recognized).	
Vacation Pay	6.36% pay on each pay cheque (percentage may change if previous eligible service) for term position. Permanent position will receive vacation leave entitlements ranging from 15 to 30 days per fiscal year (calculation of the vacation leave entitlement will consider eligible previous public service).	
Days off	12 Scheduled Days Off per fiscal year (paid)	
Other Benefits	Public Employees Group Life Insurance Plan	<ul style="list-style-type: none"> ▪ Basic coverage 2X annual salary ▪ Accidental death benefits of \$50,000 ▪ Optional coverage available ▪ Spouse and dependent coverage available
	Public Employees Pension Plan	<ul style="list-style-type: none"> ▪ Employees must contribute 5% of gross salary ▪ Employer contributes 8.6%
	Public Employees Disability Income Plan	<ul style="list-style-type: none"> ▪ Employer funded ▪ If disabled and claim is accepted; receive 75% of your monthly gross income
	Public Employees Dental Plan	<ul style="list-style-type: none"> ▪ Employer funded ▪ Must serve a wait period of six continuous months. (Coverage is retroactive). ▪ No wait period if currently participating in Saskatchewan executive government dental plan. ▪ Employee, spouse and dependent children are covered. ▪ Most services are 100% reimbursement ▪ Limited orthodontic coverage
	Extended Health Care Plan	<ul style="list-style-type: none"> ▪ Employer funded ▪ Immediate coverage ▪ Includes prescription drugs, vision care, private duty nursing, diabetic supplies, ambulance services, practitioners (chiropractors, physiotherapists, psychologists, massage therapists, acupuncturists, etc.) and out of province health coverage

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Flexible Benefit	<p>Purpose</p> <ul style="list-style-type: none">• To promote physical fitness by encouraging physical activities that have been shown to improve wellness, contribute to reduced absenteeism and reduce the cost of health benefits.• To encourage long-term financial planning through financial advice and/or enhanced retirement savings. <p>Amount of Benefit</p> <p>Currently \$878 per full-time employee per fiscal year (subject to eligibility requirements).</p>
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