



HUMAN RESOURCE POLICY

6.0 BENEFITS

6.02 BENEFITS – DEATH BENEFITS

Purpose

To outline the payments owed to the estate of an employee who dies while employed with the Saskatchewan Information and Privacy Commissioner (IPC).

Application

This policy applies to all eligible IPC employees.

Policy

All payments owing to a deceased person shall be made payable to the estate of that person so that it can be dealt with as part of the estate assets by the legal representative of the deceased individual.

Payments to the estate consist of:

- The amount of salary earned in the full pay period in which death occurs; and
- Any amounts due under other provisions of IPC policy or pursuant to *The Freedom of Information and Protection of Privacy*, section 43 (e.g. payout of remaining vacation leave credits or Scheduled Day Off entitlements).

Deductions

No deductions from amounts owing the estate shall be made in respect of over-expended vacation or sick leave credits.

Authority

The Freedom of Information and Protection of Privacy Act, sections 43 and 43.1
The Financial Administration Manual #3188

Influencing Source

Saskatchewan Public Service Commission Human Resource Manual: Section 603-2
Legislative Assembly Service Human Resource Policy 6.2