



HUMAN RESOURCE POLICY

5.0 LEAVE ENTITLEMENTS

5.02 SICK LEAVE

Purpose

To provide an overview of Sick leave entitlements provided to Saskatchewan Information and Privacy Commissioner (IPC) employees.

Application

This policy applies to all employees of the IPC.

Policy

Sick leave is intended to be used when an employee is sick as defined below. The purpose of sick leave is to maintain salary and benefits when an employee is ill. Sick leave should be used when necessary, and with discretion, in order to ensure that it is available in sufficient amounts when required. Sick leave is cumulative and accumulates from one fiscal year to the next.

Definition of Sick Leave

Sickness shall include sickness within the usual meaning of the term, as well as preventative medical and health treatments, and shall include illness or injury other than accidental illness or injury arising out of, and in the course of, employment with the employer.

Note: for more information please see the IPC Guidelines for Policy 5.02 Sick Leave.

Authority

The Freedom of Information and Protection of Privacy Act, section 43.1

Influencing Sources

Saskatchewan Public Service Human Resource Manual: Section 701

Legislative Assembly Service Human Resource Policy 5.2

IPC Guidelines for Policy 5.02 Sick Leave