



Office of the
Saskatchewan Information
and Privacy Commissioner

OTHER POLICY

3.0 OTHER

3.05 WEBSITE POLICY

Purpose

Application

This policy applies to all employees of the Information and Protection of Privacy Commissioner (IPC) and anyone using THE OIPC website.

Policy

Privacy Policy

Our website provides information about our office, *The Freedom of Information and Protection of Privacy Act* (FOIP), *The Local Authority Freedom of Information and Protection of Privacy Act* (LA FOIP), and *The Health Information Protection Act* (HIPA), and other general access to information or privacy issues.

Your internet service provider (ISP) may provide identifiable information such as your Internet Protocol (IP) address to our web server. Further, our web server and your browser will communicate through cookies. These cookies will log your previous activity upon our website so that you will know which links you have already clicked on. Please note we do not use any information provided for any other purpose other than for the operation and maintenance of our website.

Please note we do not collect personal information such as your name, address, or contact information through our website.

Communicating with the IPC

While we accept request for review or investigations by mail, we also accept request for reviews or investigations through email at webmaster@oipc.sk.ca. However, emails may be intercepted so we ask that you exercise caution when determining what information you include in your email to our office. Please note we do not accept request for reviews or investigations through social media.

We will use the personal information you provide to us, such as your contact information, to respond to your inquiry. If you are submitting a request for review or investigation, your personal information may be disclosed to the government institution, local authority, and/or health trustee for the purpose of the review or investigation.

Social Media Policy

The Saskatchewan Information and Privacy Commissioner's office (IPC) uses Twitter, Facebook, and YouTube to communicate with those interested in access and privacy related issues.

Please note the IPC may use information you provide on the IPC's Twitter, Facebook and YouTube accounts – including but not limited to the personal opinions contained in your comments or messages to us – for statistical or analytical purposes.

For YouTube, the IPC cannot identify when you “like” one of our videos, but this information is provided to us by YouTube in aggregate form (i.e. the total number of viewers who “liked” our videos). The IPC may use this information for statistical or analytical purposes and to help us provide content of interest to the public.

Content

The content on the IPC Twitter and Facebook accounts will include the following:

- links to its publications, including reports, blog posts, and resources,
- links to content posted on the Internet related to access and privacy,
- news, tips, facts, and other information about access and privacy.

Posts, retweets or sharing of links to content posted on the Internet is meant for the interest of followers of the IPC Twitter and Facebook accounts. These posts, retweets or sharing of links do not necessarily mean an endorsement of the content by the IPC.

Videos shared on the IPC YouTube Channel include webinars and other video content created by our office on access and privacy matters.

The IPC encourages the use of its social media platforms to discuss matters related to access and privacy. However, in the event the IPC receives offensive, disrespectful or abusive comments, the IPC may block the particular user.

Hosting of Social Media Platforms

The IPC Twitter, Facebook and YouTube accounts are not hosted on IPC's web server. For information on how Facebook and Twitter manages your personal information, please refer to the social media website's privacy policy.

Facebook Privacy Policy: [https://www.facebook.com/legal/FB Work Privacy](https://www.facebook.com/legal/FB_Work_Privacy).

Twitter Privacy Policy: twitter.com/privacy.

YouTube is a third-party video sharing web service owned by Google. Please refer to the Google Privacy Policy: <https://www.google.com/intl/en/policies/privacy/> and the YouTube Privacy Guidelines: https://www.youtube.com/static?template=privacy_guidelines.

Please note the use of these Social Media platforms by the IPC is not an endorsement of their privacy policy or practices.

If you contact the IPC through one of our social media platforms, we may collect and use the information in order to respond to you.

Followers/Following/Likes/Subscribers

The IPC's decision to follow, like or subscribe to other Twitter, Facebook or YouTube accounts does not imply an endorsement of any kind. Similarly, the IPC does not necessarily endorse the views and/or opinions of those who follow, like or subscribe to the IPC Twitter, Facebook or YouTube accounts.

Comments on Social Media

All comments posted to our social media pages, as well as messages sent to us through those platforms will be reviewed by our staff. Although we are not able to reply individually to all posts, comments and messages, they will be handled on a case-by-case basis and responded to when deemed appropriate.

We cannot and do not provide advance rulings with respect to privacy issues on social media. We encourage you to contact our office directly with any privacy related questions or concerns.

We reserve the right to edit or remove comments that meet any of the following conditions:

- are contrary to the principles of the Canadian Charter of Rights and Freedoms;
- are racist, hateful, sexist, homophobic, defamatory, insulting, threatening, or otherwise discriminating or hurtful to an individual or group;
- put forward serious, unproven or inaccurate accusations against individuals or organizations;
- are aggressive, vulgar, indecent, rude, abusive, coarse, violent, obscene or pornographic in tone or content;

- are offensive, defamatory, disparaging or include defamatory statement to an individual or an organization;
- are not sent by the author and/or posts by anonymous or robot accounts;
- are put forward for phishing or spamming purposes;
- are written in a language other than English or French;
- are solicitations, advertisements, or endorsements of any financial, commercial or non-governmental agency;
- contain announcements from labour or political organizations;
- contain personal information about you or any other person;
- contain any names, products or services, logos, slogans, mascots, artwork, or promotion of any brand, products or services of any company or entity, or any material protected by copyright or trademarks;
- are unintelligible or irrelevant to the Page;
- encourage or suggest illegal activity;
- are repetitive or spamming of threads, and
- do not, in the moderators' opinion, add to the normal flow of the discussion.

Request for Review or Investigations

The IPC will not accept requests for reviews or privacy breach complaints through our office's social media platforms. Please fill in forms found at <http://www.oipc.sk.ca/forms.htm>, and send them to our office at the following address:

Saskatchewan Information and Privacy Commissioner
503 - 1801 Hamilton Street
Regina SK S4P 4B4
Email: webmaster@oipc.sk.ca

The IPC will not discuss contents of active or closed files on the IPC's social media platforms with the exception of posting links to reports by the Commissioner.