



Office of the  
Saskatchewan Information  
and Privacy Commissioner

## HUMAN RESOURCE POLICY

### 1.0 STAFFING

#### 1.08 ORIENTATION OF NEW EMPLOYEES

##### **Purpose**

To ensure all new employees of the Information and Privacy Commissioner (IPC) are properly oriented to their work environment, are aware of basic expectations of work in the IPC, and to provide information to help employees adjust to their new environment.

##### **Application:**

This policy applies to all new employees of the IPC.

##### **Policy**

Orientation will be provided to all new employees.

**Note:** for more information please see the IPC Checklist for Policy 1.08 Orientation of New Employees.

##### **Authority**

*The Freedom of Information and Protection of Privacy Act, section 43.1*

##### **Influencing Sources**

IPC Checklist for Policy 1.08 Orientation of New Employees